



Personal Data Consent Form

Name	
Surname	
Customer Ref. (ID or Passport)	
Address (Line 1)	
Address (Line 2)	
Tel. No.:	
E-mail:	

S.P. Securiton Alarm Systems Ltd Data Policy

I hereby grant my consent to S.P Securiton Alarm Systems Ltd to:

- Collect and maintain my personal data
- Process my personal data and provide me with specialized services
- Contact me and inform me of news and offers

Signed:

Date:

Privacy Policy

1. Data Usage

We collect your personal data in order to provide you with S.P Securiton Alarm Systems Ltd various products and services. You are not obliged to supply such data, but if you do not, the products and services may not be made available to you.

The purposes for which we may use your personal data are as follows:-

- a. Following up on comments, inquiries and complaints, internal control, resolving disputes and problems
- b. Collecting data for identity verification and record and maintaining contact lists for correspondence
- c. Promoting, improving and/or furthering the provision of our facilities, products and services



- d. Delivering information that you may have interest in, such as new products and services and other promotions and marketing materials
- e. Complying with any law binding us or for the purposes of any guidelines or codes of practice issued by regulatory or other authorities with which we are reasonably expected to comply with
- f. To allow S.P Securiton to abide with the contractual requirements of an agreement related to the services provided by our 24 Monitoring Station facility for Monitoring and Patrol Services (Burglar, Fire & CCTV systems).
- g. Any other purpose(s) which has been agreed contractually by or notified to you.

2. Disclosure

We will take all practicable steps to keep your personal data secure and confidential but for any one or more purpose(s) named above, we may transfer/assign your personal data to or exchange such data with any person to whom we are under an obligation to make disclosure under the requirement of any law binding on us or for the purposes of any guidelines or codes of practice issued by regulatory or other authorities with which we are reasonably expected to comply with. Unless expressly declared in this statement or with prior consent, personal data collected from you will not be disclosed to any third party other than the above-named parties.

3. Security

Except as mentioned above, your personal data, however stored, will be accessed only by our employees or contractors who are authorized to do so under a duty of confidentiality to S.P Securiton Alarm Systems Ltd. Such authorized personnel or contractors designated to handle personal data will be instructed to do so only in accordance with this declaration.

4. Use of Personal Data in Legal Proceedings

If it becomes necessary that we have to take action against you for any reason whatsoever including but not limited to recovering from you any money you owe us, you expressly agree that the personal data provided by you can be relied upon in identifying and take legal action against you.

5. Your Right to Access and Retention

You may at any time request access to and correct personal data relating to you in any of our records. To exercise any of your rights, contact us marking your communication "Confidential". In response, we may ask you to provide certain details about yourself so that we can be sure you are the person to whom the data refers to. We are required to respond to your request within 40 days and we will endeavour to do so wherever possible, but we may charge you a reasonable fee for doing so.

6. Retention of Data

We will only keep your personal data for as long as necessary to fulfil the purpose for which the data was collected unless the personal data is also retained to satisfy any applicable statutory or contractual obligations.

7. Enquiries

If you have any enquiries regarding the personal data collection and processing by Securiton, you are welcome to contact us by calling or emailing S.P Securiton Alarm Systems Ltd at: dpo@securiton.com.cy